

# Nomads Notes



## Comprehensive Travel Diary Software

## Instruction Manual Vehicles

[www.nomadsnotes.com](http://www.nomadsnotes.com)

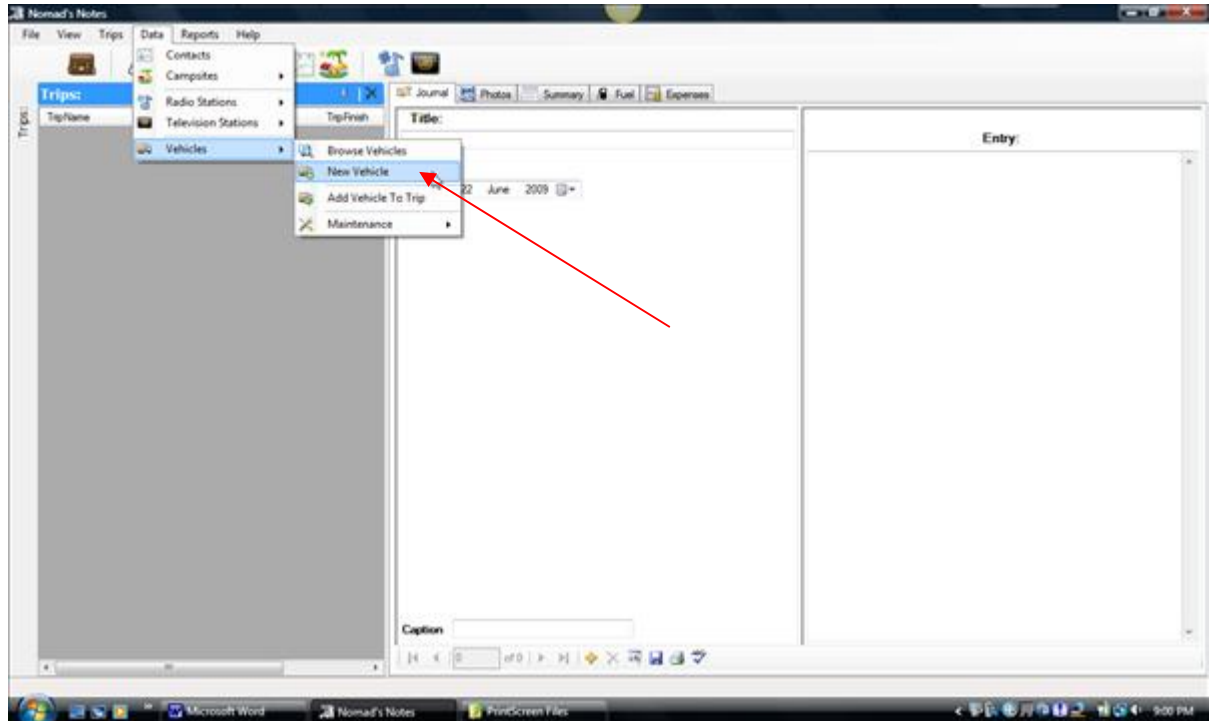
for any further questions or issues please contact  
[gail@motorhominglifestyle.com](mailto:gail@motorhominglifestyle.com)

## Table of Contents

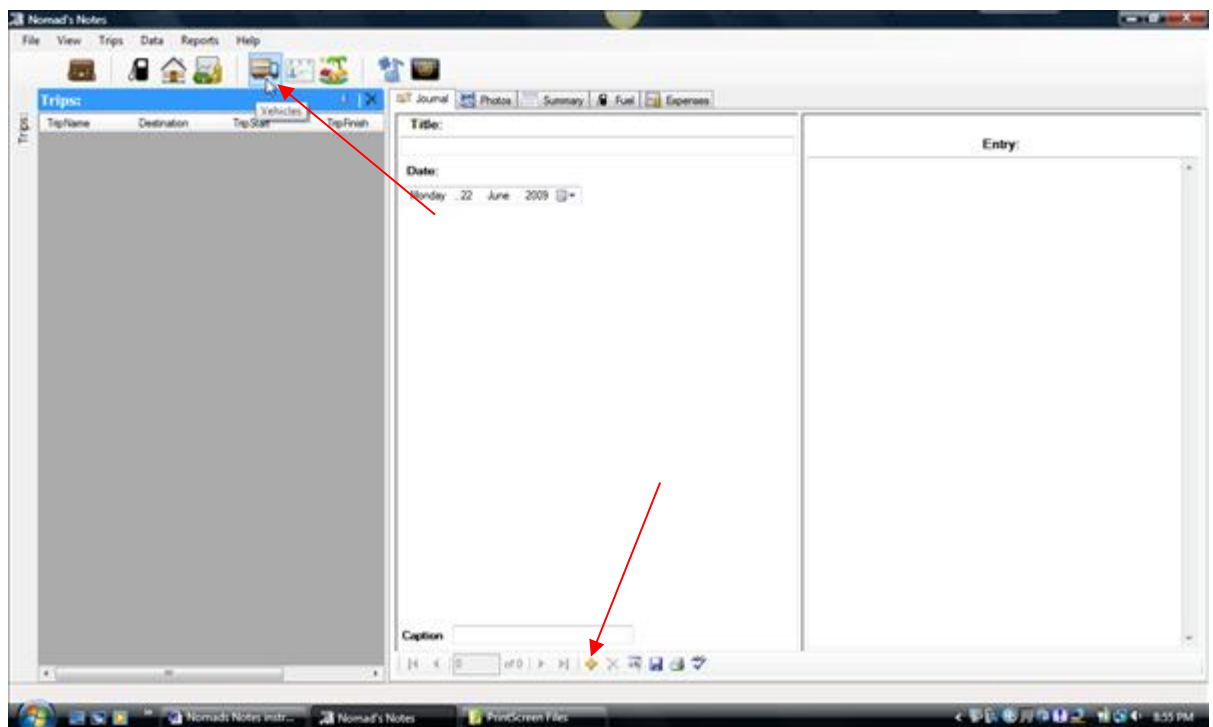
Add a Vehicle .....	3
Edit a vehicle.....	5
Add a Fuel Expense .....	6
View Fuel Consumption .....	8
Edit a fuel expense .....	9
Add a Vehicle Maintenance Expense .....	10
Vehicle Maintenance Report.....	12

## Add a Vehicle

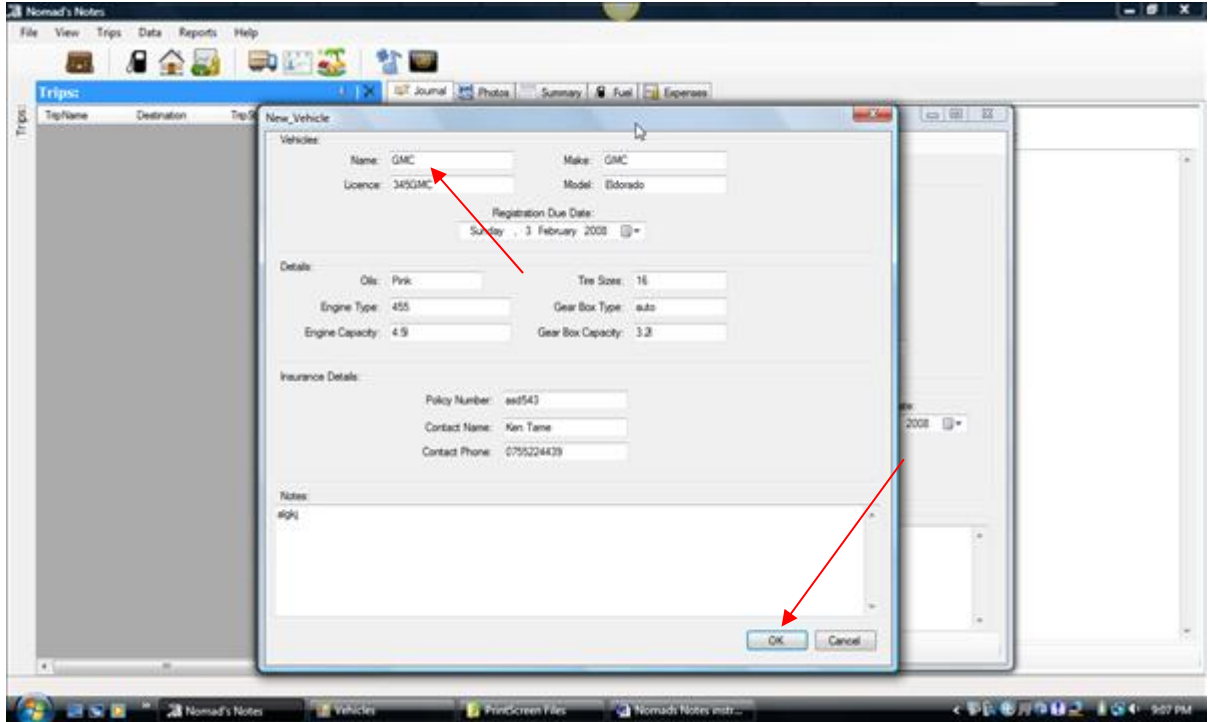
The first thing you need to do is add a vehicle (or two if you have a "toad").  
On the top level menu click [Data>Vehicles>New Vehicle](#).



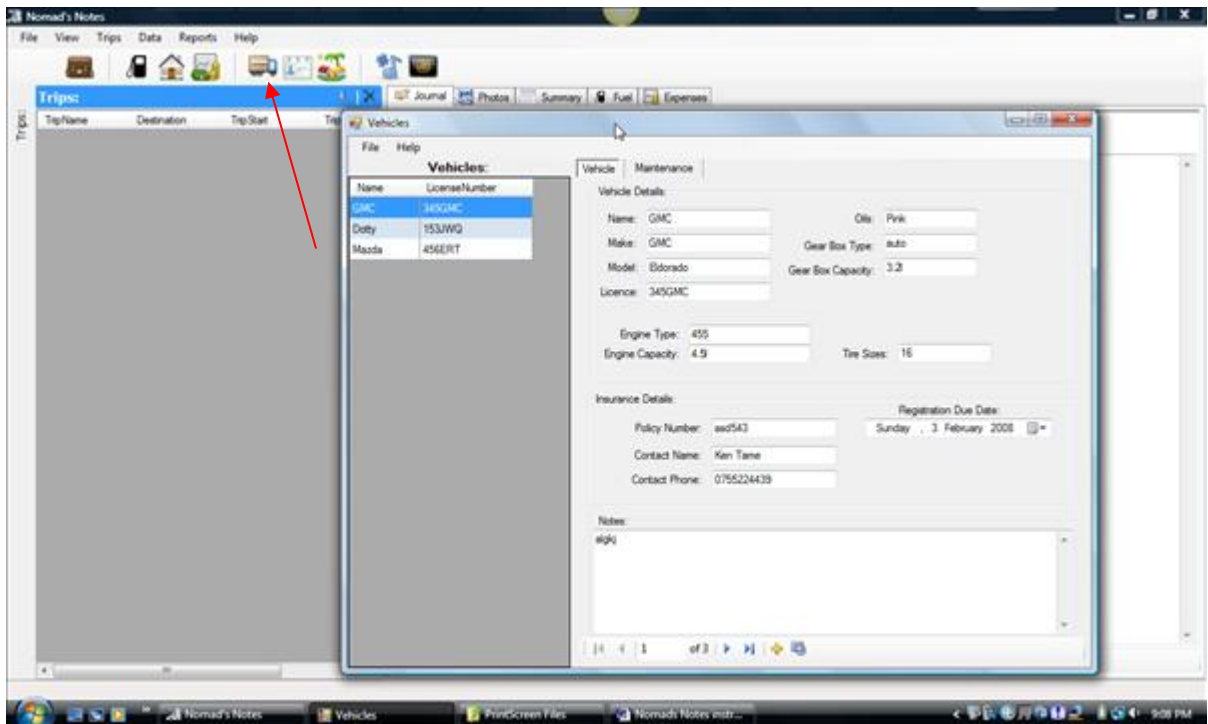
Or click on the [vehicle icon](#) (looks like a truck)  
Click on the [yellow plus sign](#) at the bottom of this screen.



The title of this new screen is New\_Vehicle.  
Add the details of at least one vehicle. Type in all the details ensuring you input at least the [Vehicle name](#).  
Click [OK](#).



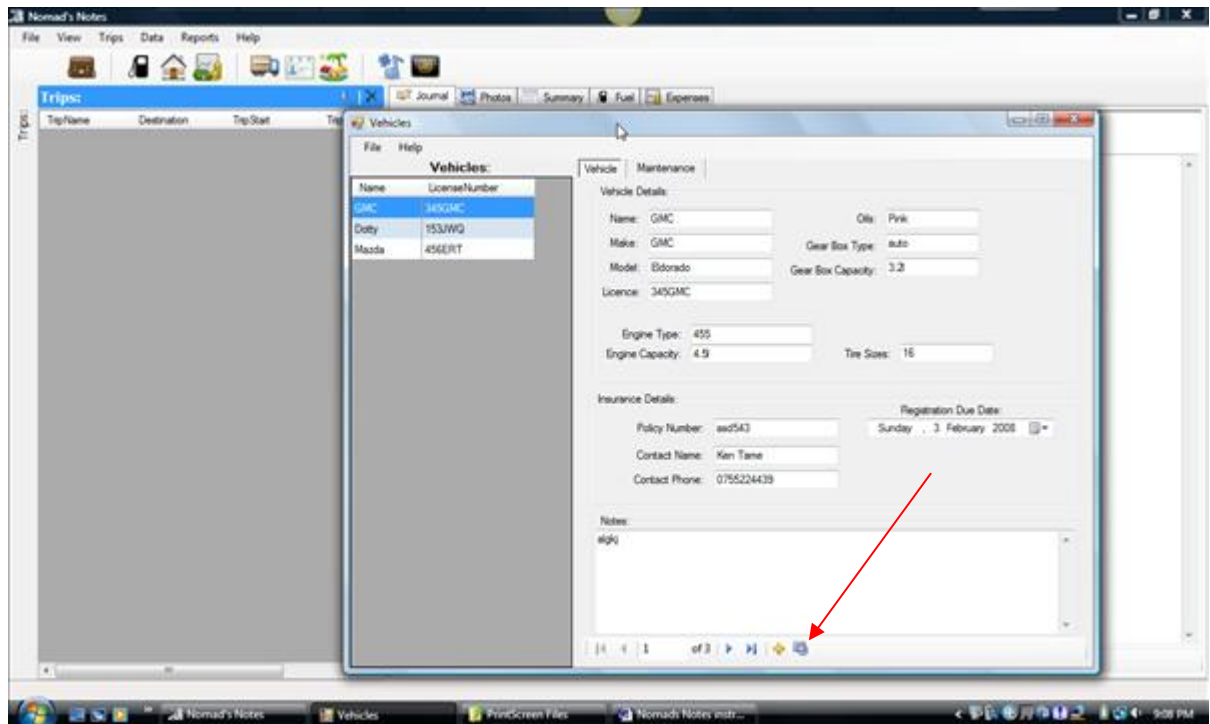
Click on the [truck icon](#) to view the list of vehicles in your Vehicles screen



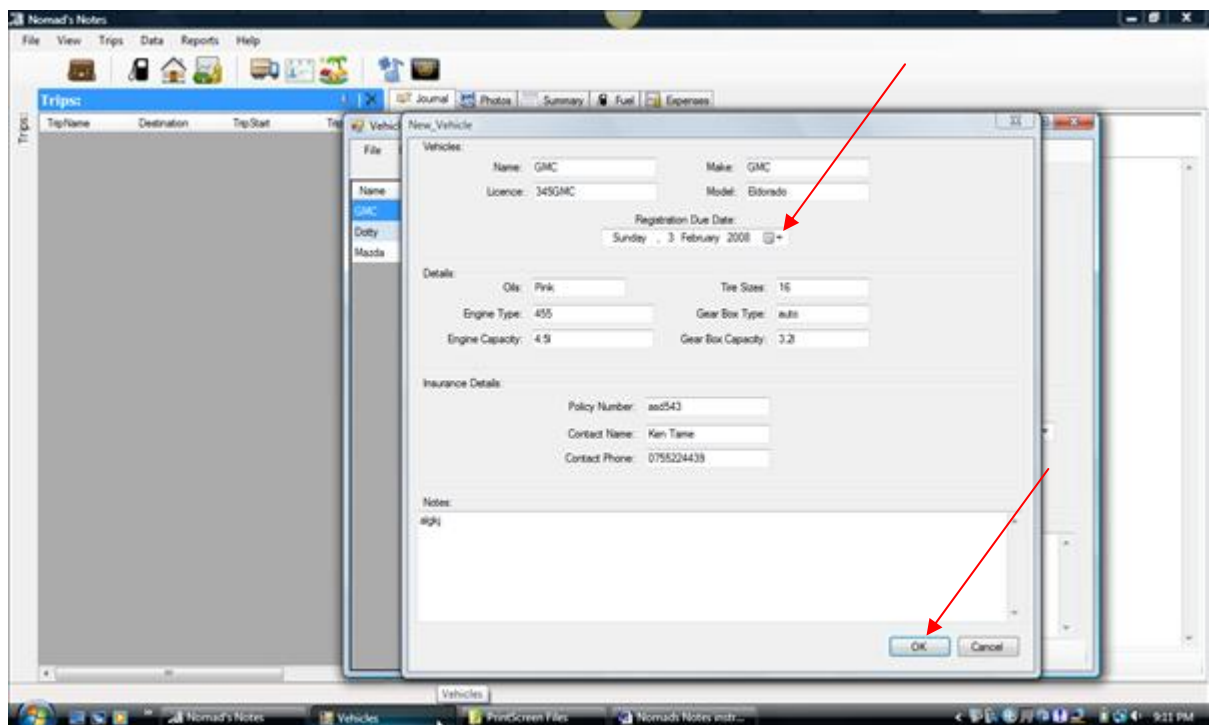
## Edit a vehicle

Click on the **Vehicles** icon (see above)

Click on the **Edit** icon at the bottom of the screen

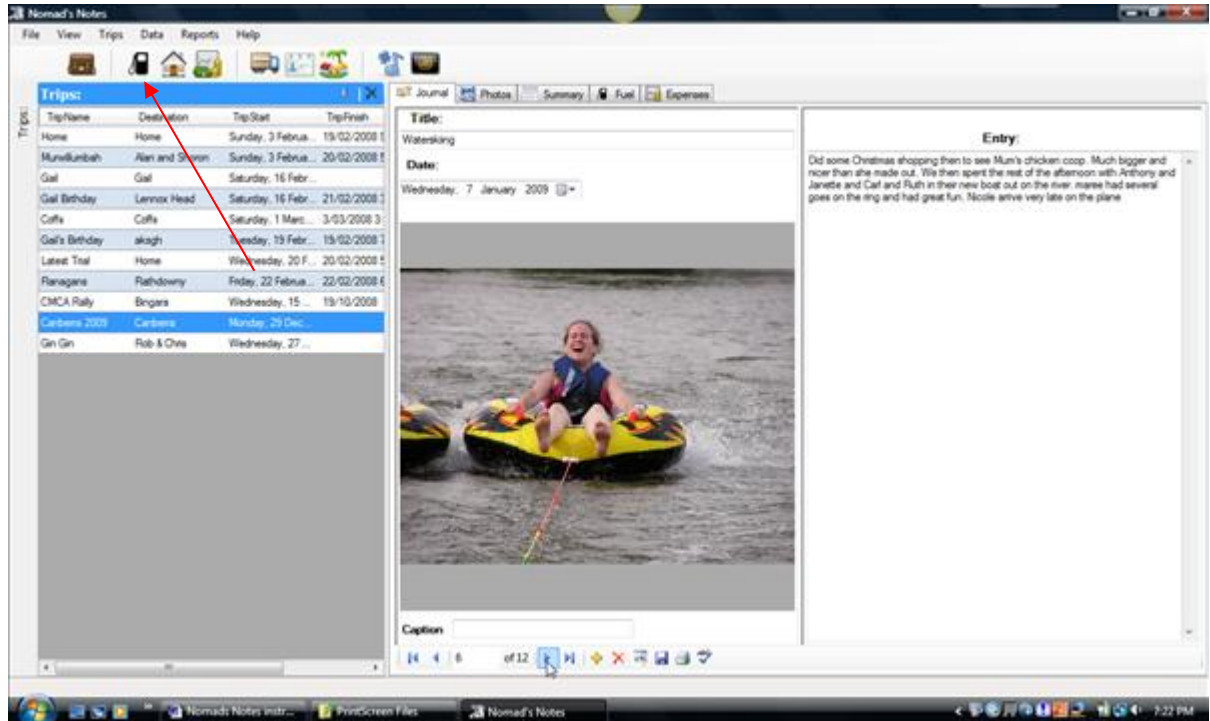


Change the relevant details and click **OK**

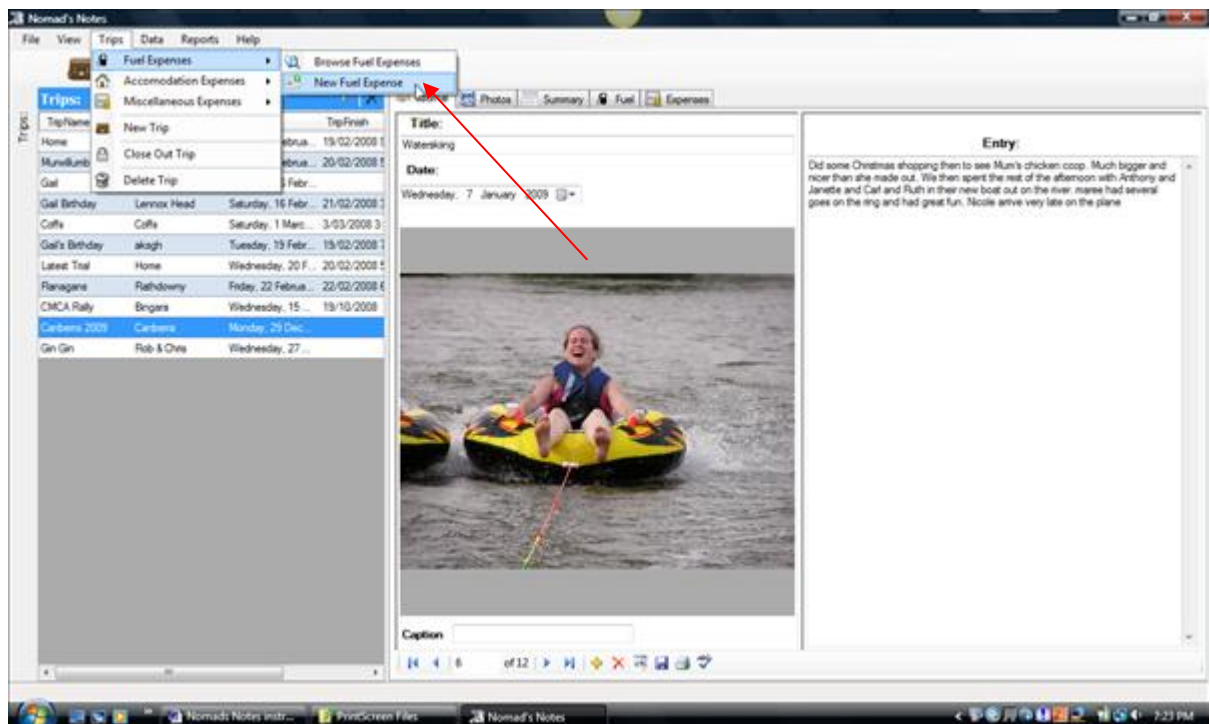


## Add a Fuel Expense

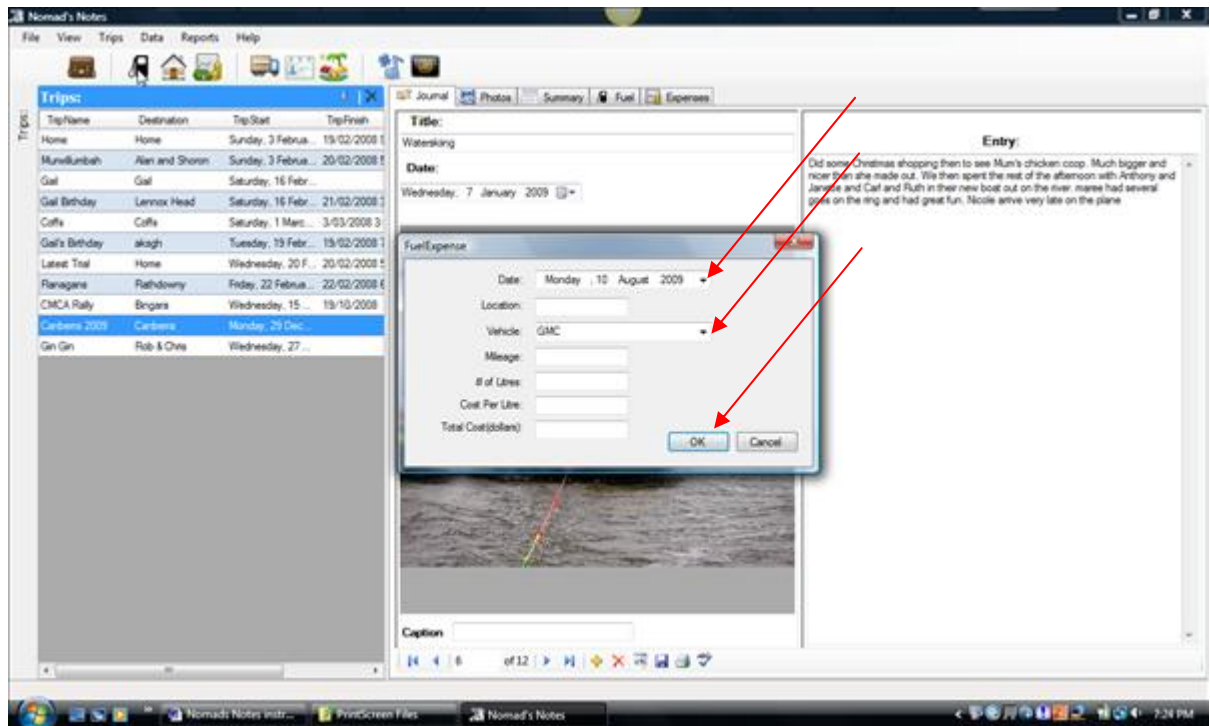
Note: You will need to start a trip before you Add a Fuel Expense  
Click on the Fuel icon (looks like a fuel pump) 2<sup>nd</sup> from the left



Or click on **Trips>Fuel Expenses>New Fuel Expense**

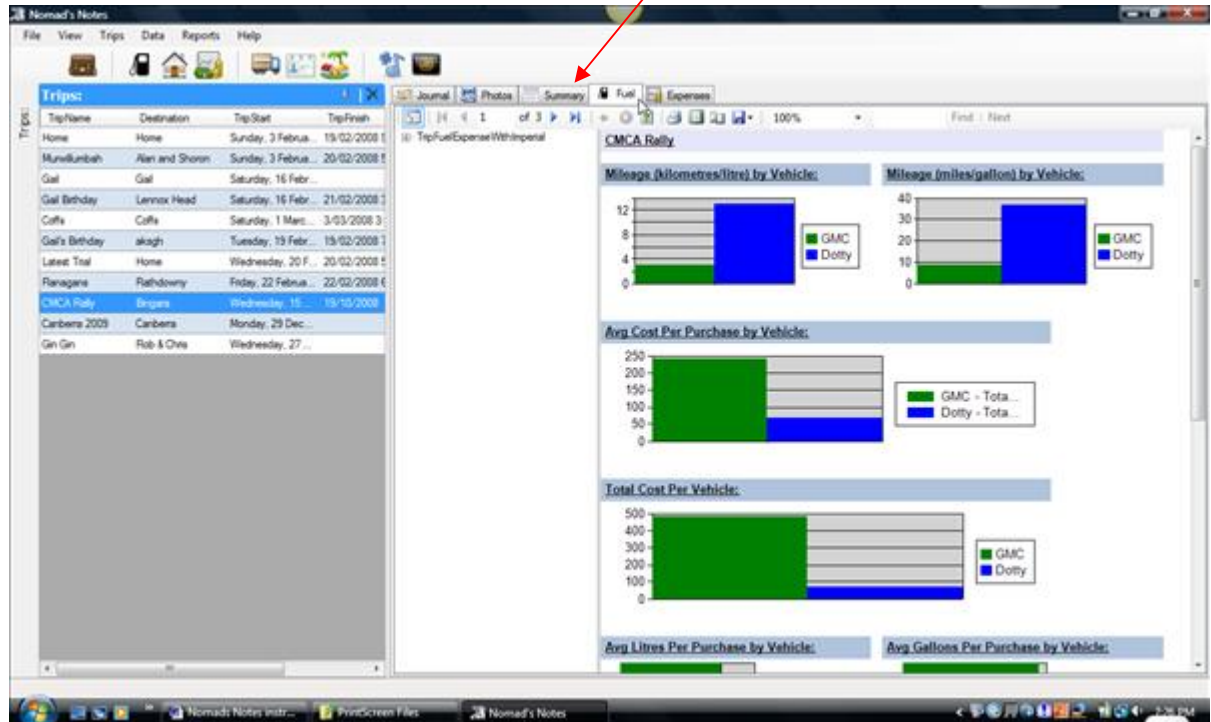


- Choose the date from the drop down calendar
- Enter the location of where you purchased the fuel
- Choose the vehicle you filled up from the drop down menu
- Enter the odometer reading of the vehicle
- Enter the number of litres or gallons purchased
- Enter the cost per litre or gallon eg 1.23 for \$1.23
- Click tab or click into the last field and it will automatically calculate the total cost
- Click **OK**



## View Fuel Consumption

Click on the Fuel tab. This view show your fuel economy for the highlighted trip in the left in graphical format



To view the information in table format click on the right arrow at the top of the tab to view the following pages

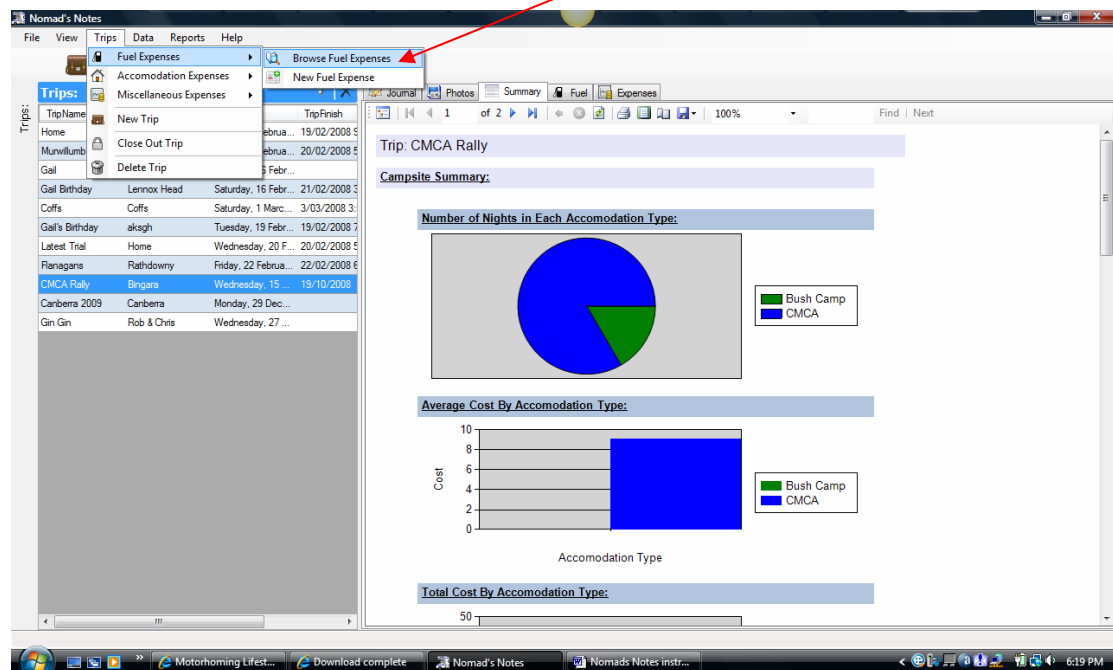
The screenshot shows the 'Fuel' tab selected in the software. The right pane displays a table view of fuel consumption data for the 'CMCA Rally' trip. The table is titled 'Vehicle: GMC' and shows the following data:

Date Purchased	Location	Cost Per Litre	Litres Purchased	Total Cost	km Traveled	km/l
10/15/2008	Glen Innes	\$1.49	150	\$223.35	458	3.0
10/16/2008	Bingara	\$1.75	150	\$262.50	508	3.0
					Total: 966	Average: 3.0

Currently this trip you have traveled a total of 966.0 km (599.89 miles). You have purchased a total of 300 litres ( 65.70 gallons) of fuel. Total Cost of fuel purchased this trip for GMC is \$485.85. This is an average cost per litre of \$1.62 (\$7.35 per gallon). GMC is getting an average mileage of 3 km per litre of fuel. GMC has an average cost per km of \$0.50.

Edit a fuel expense

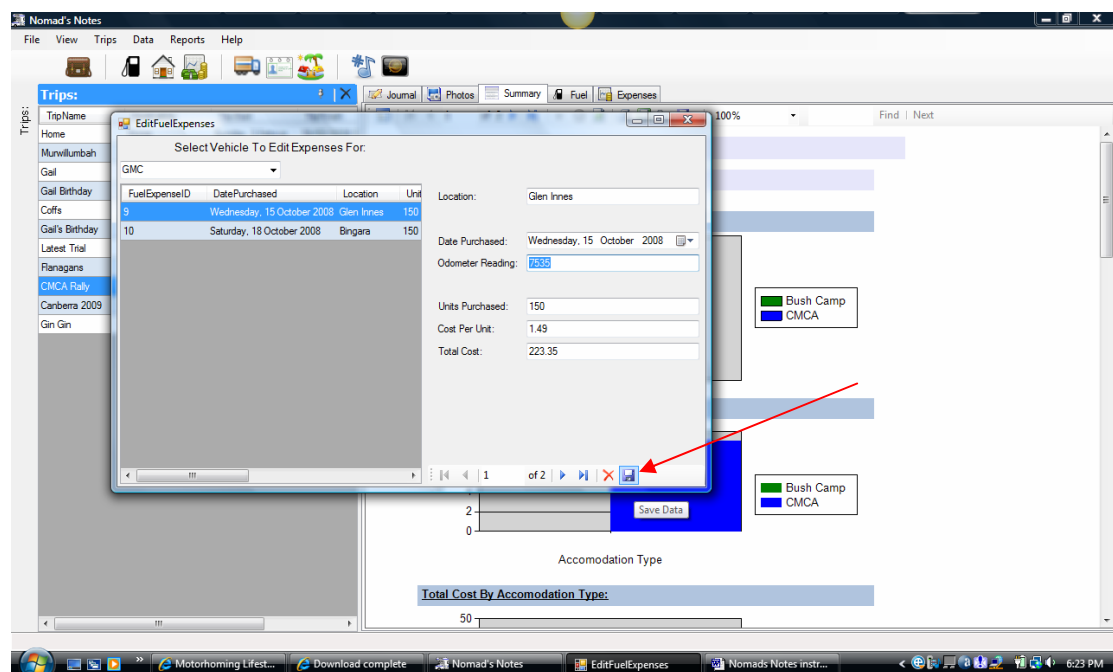
Click **Trips>Fuel Expenses>Browse Fuel Expenses**



Select the Fuel Expense you wish to edit

Edit the details

Click the **Save Data** icon at the bottom of the screen



## Add a Vehicle Maintenance Expense

Click on the **Vehicles** icon (looks like a truck 5<sup>th</sup> from the left – see above)

Highlight the correct vehicle in the list of on the left

Click on the **Maintenance** tab

Click on the **yellow plus sign** to add a new expense

The screenshot shows the 'Nomad's Notes' application window. The 'Vehicles' window is open, displaying a list of vehicles and a 'Maintenance' tab. The 'Maintenance' tab shows a 'Service Type Summary' pie chart and a 'Parts Cost Summary' bar chart. A red arrow points to the 'Maintenance' tab, and another red arrow points to a yellow plus sign at the bottom of the window.

Name	LicenseNumber
GMC	345GMC
Doty	153JWQ
Mazda	456ERT

**Service Type Summary:**

- Tire Rep
- Fuel Tar
- Interior
- Wheels
- Brake R
- Oil Char

**Parts Cost Summary:**

- Tire
- Fue
- Win
- Oil
- Wh
- fuel

Choose the type of maintenance from the list or add a new maintenance type from the [green plus sign](#)

Choose the correct date from the drop down calendar

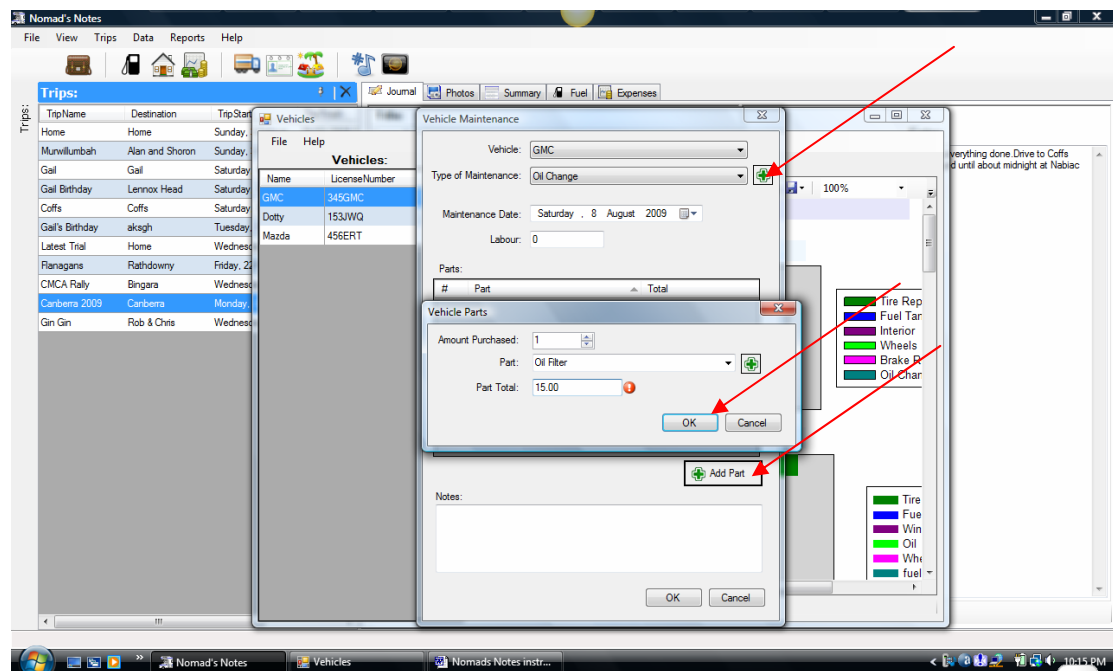
Enter the labour component of the costs

Click on the [green plus sign](#) to add a part

Choose a listed part or add a new part by clicking on the [green plus sign](#)

Enter the part detail

Click **OK**

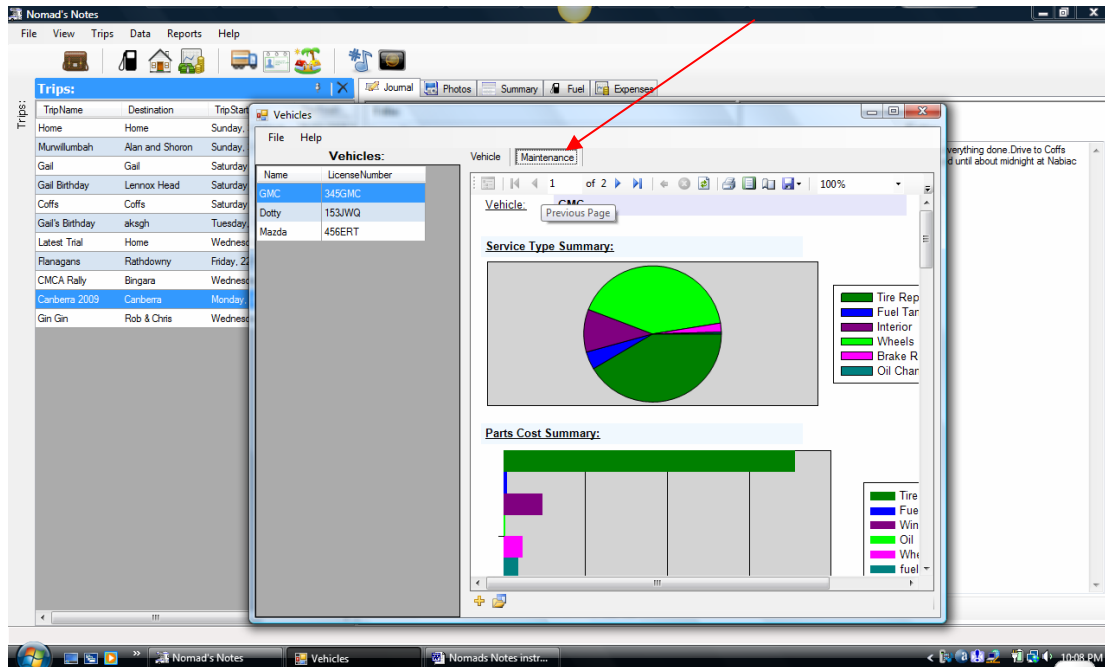


## Vehicle Maintenance Report

Click on the **Vehicles** icon (looks like a truck 5<sup>th</sup> from the left – see above)

Highlight the correct vehicle in the list of on the left

Click on the **Maintenance** tab



Scroll through the report with the left and right arrows to view all expenses

